

Rental Rates

\$50 Administrative Fee and
\$50 Cleaning Fee All Rentals
\$50 Cleaning Fee is refundable
with proper cleaning.

All Rental Time Periods must include
all Set-up and Clean-up time.

Social Activities – 4-hour Minimum
\$200 for first **4 hours**
\$50 additional hour or fraction

Business Activities – 2-hour Minimum
\$200 for first **2 hours**
\$100 additional hour or fraction

*Complete Event Planning is
available for additional fees
from The House of Elegantz.*

**Rentals are managed by
The House of Elegantz.**

www.elegantzhouse.com

Contact: Tracy Tanner

314-732-3561

houseofelegantz@gmail.com

Twillman House is available for
community and private events that do
not detract from the mission of the
Spanish Lake Community Association
(SLCA).

The SLCA is a private, nonprofit
corporation organized under the laws
of the State of Missouri, and its Board
of Directors reserves the right to
refuse service to anyone.



The SLCA is not a governmental
organization and is not affiliated
directly or indirectly with any
governmental entity.

Use and rentals must be scheduled in
advance. Contact SLCA by telephone,
electronic mail, or regular mail as
shown on the front of this brochure.

Twillman House Rental Opportunities



**Spanish Lake
Community Association
11840 Bellefontaine Road
Spanish Lake MO 63138**

314-741-4100

SLCAinfo@SpanishLakeMo.Org

www.SpanishLakeMo.Org

07-24-2026

Community Activities

The SLCA will consider reduced rate or rent free use of the Twillman House for community events that support the mission and goals of the SLCA.

Examples of community activities include but are not limited to:

- Neighborhood Watch
- Book of the Month Clubs
- Quilting or Sewing Clubs
- Senior Coffee Clubs
- Beautification/Litter Collection
- Volunteer Tutoring
- Petition Drives
- Volunteer Income Tax Assistance

Rental Payment Schedule

Applications less than 2 months in advance: FULL payment of Rent Fee, Administrative fee and Cleaning deposit is due with application.

Applications more than 2 months in advance: \$50 Administrative Fee plus 50% of Rent Fee with Application. \$50 Cleaning deposit and remaining Rent Fee due 60 days before event.

General Rules

- Available 9:00 A.M. to 8:00 P.M. on most days, Holidays excluded.
- **No** Smoking is permitted in the Building or Entrance areas.
- **No** Alcohol is permitted.
Exceptions may be granted for caterers who hold a valid St. Louis County Liquor License and provide an adequate Certificate of Insurance covering liquor liability and naming the SLCA as an additional insured.
- Sale of merchandise requires advance approval.
- **Only** Table-Top Decorations are permitted; no nails, tacks, adhesives, etc. may be placed on walls, floors, doors or light fixtures.
- **NO** Glitter or Confetti allowed
- **NO** Spike Heels on Wood Floors
- **No** Pets are permitted.
- **No** bounce house or similar items.
- Renters and other users are responsible for cleaning areas used and returning furniture to its standard pre-use configuration.
- Damage to building, equipment and furnishings in the course of an activity or event is the sole responsibility of the Renter or user.

Seating Capacity

75 – Theater Seating
30 in South Meeting Room
45 in West Meeting Room

72 – Dining at Tables
36 in South Meeting Room
36 in West Meeting Room

Equipment Available

Standard:

6 ea – Round Tables, 60”
10 ea – Banquet Tables, 72”
38 ea – Solid Folding Chairs
38 ea – Mesh Folding Chairs
6 ea – 24” Cocktail (Tall) Tables
1 ea – Refrigerator, Microwave

Pantry (Kitchen) Facilities

- There is Not a cooking oven – We only have a countertop microwave
- Refrigerator/Freezer – household type
- Single bowl sink
- Counter space with many electrical outlets and circuits

07-24-2026